

NOTICE TO BIDDERS

Sealed bids will be received for Northwestern State University by the NSU Purchasing Office, Room 104, St. Denis Hall, Northwestern State University, Natchitoches, Louisiana 71497 until: 2 pm Thurs, 5 April, 2012.

REPLACEMENT OF HVAC SYSTEM FOR JAMES NOE ROTC ARMORY AT NSU

NORTHWESTERN STATE UNIVERSITY
NATCHITOCHES, LOUISIANA
BID NUMBER: **SB #7440**

THERE WILL BE A MANDATORY PRE-BID CONFERENCE AT NSU PHYSICAL PLANT BUILDING 998 S. JEFFERSON ST. NATCHITOCHES, LA. ON TUESDAY 27 MARCH, 2012 AT 2:00 P..M.

No Bid may be withdrawn for a period of thirty (30) days after receipt of bids, except under the provisions of LA R.S. 38:2214. We reserve the right to reject any and all bids

IF TOTAL BID IS FIFTY THOUSAND DOLLARS (\$50,000) OR MORE ONLY BIDDERS HOLDING A VALID LICENSE WITH THE STATE OF LOUISIANA LICENSING BOARD FOR CONTRACTORS FOR **MECHANICAL-STATEWIDE** (UNDER 37:2150-2173) WILL BE ELIGIBLE TO BID. BIDDER MUST FURNISH THEIR LA. CONTRACTOR'S NUMBER AND IT MUST APPEAR ON THE OUTSIDE OF THEIR BID ENVELOPE.

Complete Bidding Documents may be obtained from:

Ralph S. Wright
Director of Purchasing
Northwestern State University
Natchitoches, Louisiana 71497 Telephone: (318) 357-5785

You may also e-mail your company name and address to grapzeb@nsula.edu and request a bid package if you are a qualified bidder.

Complete Bid Documents and Drawings are the property of Northwestern State University Physical Plant and must be returned to that office no later than ten (10) days after bid opening date.

PERFORMANCE BOND:

The successful vendor will be notified by letter to secure a Performance Bond equal to the contract sum, from a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an

A-rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent of policyholders' surplus as shown in the A.M. Best's Key Rating Guide or by an insurance company that is either domiciled in Louisiana or owned by Louisiana residents and is licensed to write surety bonds.

No surety or insurance company shall write a performance bond which is in excess of the amount indicated as approved by the U.S. Department of the Treasury Financial Management Service list or by a Louisiana domiciled insurance company with an A-rating by A.M. Best up to a limit of ten percent of policyholders' surplus as shown by A.M. Best; companies authorized by this Paragraph who are not on the treasury list shall not write a performance bond when the penalty exceeds fifteen percent of its capital and surplus, such capital and surplus being the amount by which the company's assets exceed its liabilities as reflected by the most recent financial statements filed by the company with the Department of Insurance.

In addition, any performance bond furnished shall be written by a surety or insurance company that is currently licensed to do business in the state of Louisiana.

The bond must be received within twelve (12) working days from the date of notification.

If the Bond is not received within this period of time, Northwestern State University reserves the right to award to the next acceptable low bidder, or to reject all bids and re-advertise, whichever is in the best interest of the State of Louisiana.

BID BOND:

A bid bond, cashier's check, or certified check, in the amount of 5% of the total bid, made payable to Northwestern State University, must accompany your bid.

IF A BID BOND IS USED,

it shall be written by a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A-rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent of policyholders' surplus as shown in the A.M. Best's Key Rating Guide.

The State shall incur no obligation to the Contractor until the Contract between Owner and Contractor is fully executed.

**Ralph S. Wright
DIRECTOR OF PURCHASING
CARL JONES
VICE PRESIDENT OF BUSINESS AFFAIRS & CONTROLLER
NORTHWESTERN STATE UNIVERSITY
AN EQUAL OPPORTUNITY UNIVERSITY**